

External Transfers

Log in in Digital Banking app.

1. Click **“Menu.”**
2. Click **“Move Money.”**
3. Click **“Add External Accounts.”**
4. Enter in the **“Account Number.”**
5. Select the **“Account Type.”**
6. Enter the **“Routing Number.”**
7. Click **“Continue.”**

Two deposits less than \$1 (“micro” as we call them) will show up in the account you added from another financial institution within 5 business days.

When you receive the deposits, log back into **Digital Banking**.

Navigate back to **Add External Accounts**.

Scroll to the bottom and complete **Step 2: Verify Your Account**.

Pro Tip:

When confirming the micro deposits, you will enter the amount without the decimal point (e.g., \$0.35 = 35).

Now you can begin to transfer funds to other accounts. Each transfer will take 2-3 business days.

Learn more at adviacu.org/24

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